



Whitehall Nursery and Infant School

Head Teacher: Mr Kilkenny

Parent Consultation Evening

Dear Parents/ Carers,

Parent consultation meetings will be on:

- Wednesday 19th Oct between 3.40pm and 5.40 pm
- Thursday 20th Oct between 3.40pm and 5.40 pm

Each appointment will last for 10 minutes. Parents are asked not to overrun their appointment and respect time set aside for other parents.

Please note, due to the extended range of appointment times available no other appointment times will be available during the week.

This is an important opportunity to discuss your child's progress with the teacher.

Please return the tear off slip below to book your appointment. Appointments will be allocated on a **first come, first served basis**.

Parents who arrive late for their appointment will have to wait until there is an available slot in the timetable.

Child's name _____

Class _____

I/We would like to book an appointment:

on Wednesday 19th October at _____

Or

on Thursday 20th October at _____

Please write your preferred time slot before returning to your child's teacher. We ask you to hand this to your child's teacher and **not into the office**.